

ARLINGTON FINANCE COMMITTEE  
MINUTES OF MEETING  
O'NEAL ROOM  
3/2/15

ATTENDEES:

Deyst*	White+	Caccavaro*	Kellar	McKenna*
DeCoursey	Wallach*	Simmons*	Gibian	
Tosti*	Foskett*	Bayer*	Duvadie*	
Kardon*	Beck*	Jones*	Deshler*	
Franclemont*	Howard*	Fanning*	Carman*	Turkall*

VISITORS: Minuteman Tech Superintendent Ed Bouquillon, Minuteman Tech Finance Director Kevin Mahoney

MINUTES of 2/23/15 approved as corrected. Unanimous

ART 28 MINUTEMAN TECH: Bouquillon, using a presentation handout (Ref 1) which was also distributed by email on Friday, reviewed the Minuteman budget & Arlington assessment and other matters. The budget is up 0.9%, the HS enrollment is down 43 or 6%. Arlington enrollment is down 13 but other member town enrollment is also down 13. Non-member tuition will decrease as requires by the Department of Elementary And Secondary Education. The Arlington estimated assessment is \$4,010,463, an increase of \$221,848 or 6%. Bouquillon discussed program changes which includes closing 2 programs, opening 2 others and combining 2 . The school is reorganizing into 2 academies which share some classes. He stated that member interest is increasing. Vocational education (hands on) is gaining interest. Concerning the 628 student building project, Bouquillon said cost estimates are \$145m or more with Arlington's annual cost \$5.9m or more. He is still working on the regional agreement but is not sure of getting Lincoln & Wayland to agree. He is preparing for a referendum by the residents of the member towns.

VOTED \$4,010,463 13-4.

ART 34 WATER BODIES: Members did not frame additional questions for the proponents. \$40,000 was moved & seconded. Members proposed adding to the vote a request for the Town Manager to discuss applying the fund to other water bodies. The motion was tabled. The Chair will draft appropriate wording.

BUD 18b POLICE: ComSafeSubCom (Simmons) recommended changes to the budget as printed to include the recent salary increase for the Chief. He said there are no personnel changes yet but 2 retirements are expected. No FY15 overrun is expected. A Bikeway Patrol is planned costing \$15k overtime. \$2.7k is budgeted to award a stipend to dispatchers for being able to provide advice in a medical emergency.

VOTED \$7,565,963 Unanimous. Bayer to provide hard copies of revised budget book pages.

EF COA TRANSPORTATION: Franclemont provided answers to questions from 2/23. The fund balance was \$132,640 last June. When the fund is exhausted, the EF will ask for a Town subsidy.

VOTED as printed Exp \$126,414, Rev \$127,300, Projected Surplus \$886 Unanimous  
EF AYCC HumSer SubCom(Franclemont) provided answers to questions from 2/23. The fund balance was \$23,474 last June. There are about 150 clients per week. The High Rock contribution is not earmarked.

EF RECREATION HumSer SubCom(Franclemont) recommended the budget as printed. This EF has many programs and is starting more. A Spring&Summer catalog was circulated. Several budget numbers had been changed to be more realistic.

VOTED Exp \$602,789, Rev \$605,000, Projected Surplus \$2,211. Unanimous  
EF RINK HumSer SubCom(Franclemont) recommended the budget as printed. The  
Temp salaries & wages are for the cashier & concession stand. The saving on the  
alarm system came from a new contract. The marketing income is from advertising on  
rink boards. The fund balance was \$75,177 last June.

VOTED Exp \$597,087 Rev \$616,700 Projected Surplus \$19,613 Unanimous.

COMMITTEE: No meeting on 4/1, 4/6, 4/8. Possible mtg on 4/15.

RESERVE FUND: \$870,005

Peter Howard 3/3/15 Revised 3/4/15

Ref 1 Presentation to the Arlington Finance Committee Minuteman Tech

Presented by:  
Edward A. Bouquillon, Ph.D.  
Superintendent-Director

**March 2, 2015**



# Presentation to the Arlington Finance Committee

# Agenda

- FY 2016 Budget
- New Minuteman Educational Program Plan
- Building Project Report
- Regional Agreement Update
- Comments and Questions

Presented by:  
Kevin F. Mahoney  
Assistant Superintendent of Finance



# FY16 Budget Proposal

A REVOLUTION IN LEARNING

# Overall – FY16 Budget

Proposed FY16 Budget = \$19,831,003

- Increase in Overall Budget = 0.9%

***Assessment Totals will be adjusted to reflect the Governor's budget proposal to be issued in March 2015***

# FY16 Budget Impacts

- Transition to a 628 student enrollment
- Implement 16 programs under the Educational Program plan
- Establish OPEB Trust – Fund \$50,000
- Fund Critical Building Repairs
- Health Insurance (7% Increase)
- School Bus Transportation contract

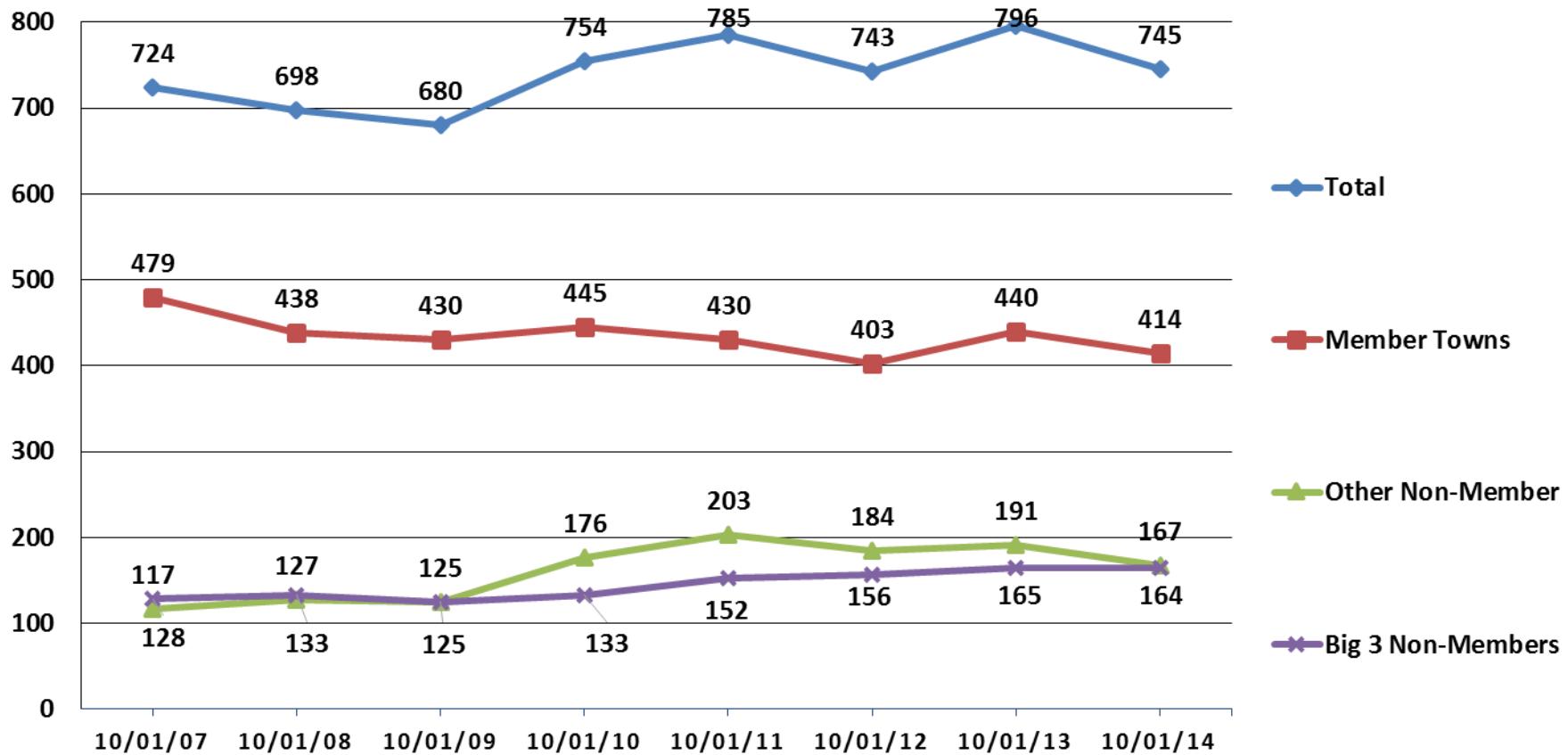
# Special Education Assessment Revisions

- Revisions based on DESE directive
- No SPED assessment to member towns based on enrollment
  - Included in Operating Assessment Share
  - Non-resident communities pay \$4,500 per student

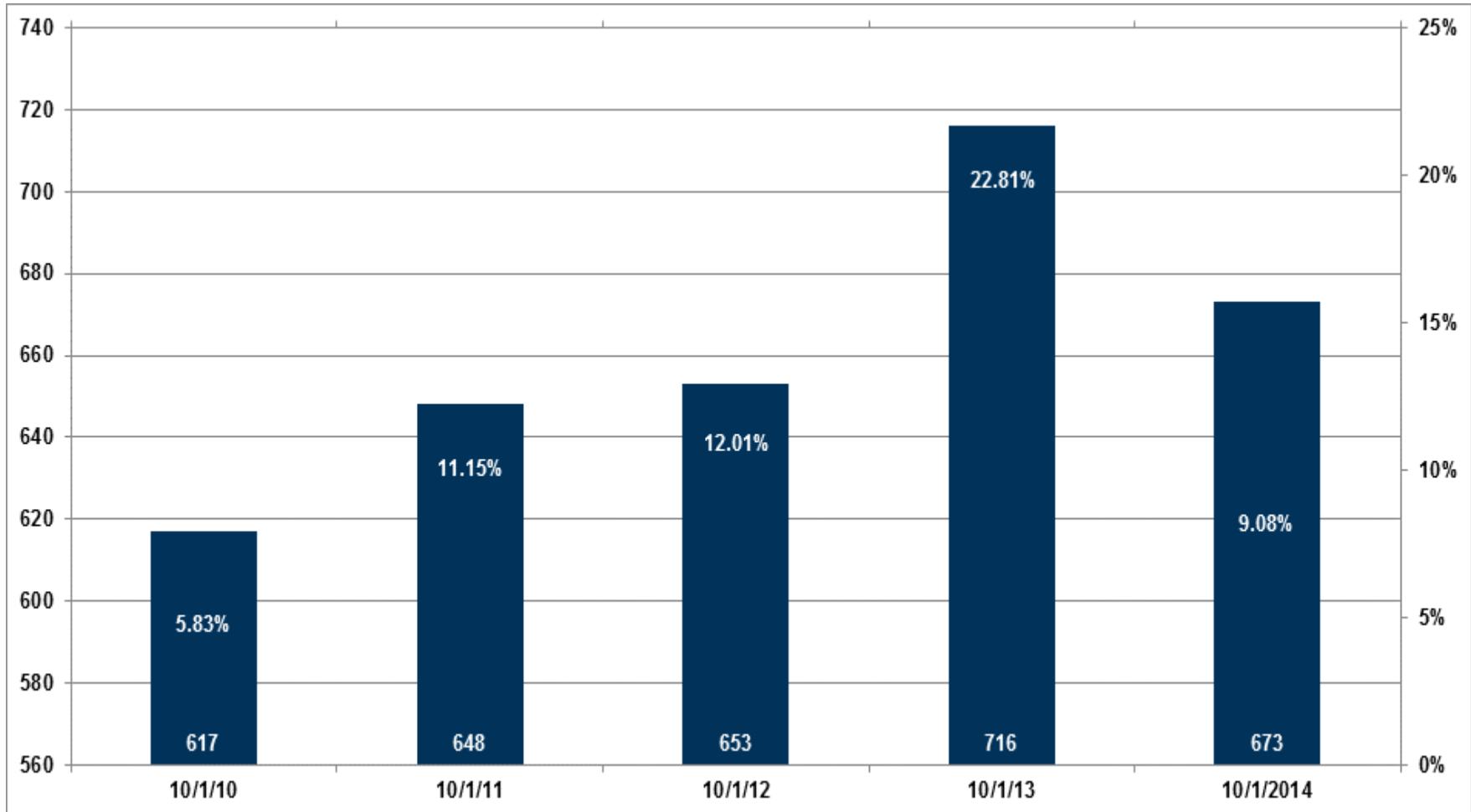
# Budget Impacts Beyond FY16

- Establish 628 enrollment and 16 Programs
  - Close 2 programs
  - Add 2 programs
  - Merge 2 CVTE programs
- Focus is on Increasing in-district enrollment
- Program Closures - ***will have cost implications***
- DESE Closure procedures results in short-term excess staffing

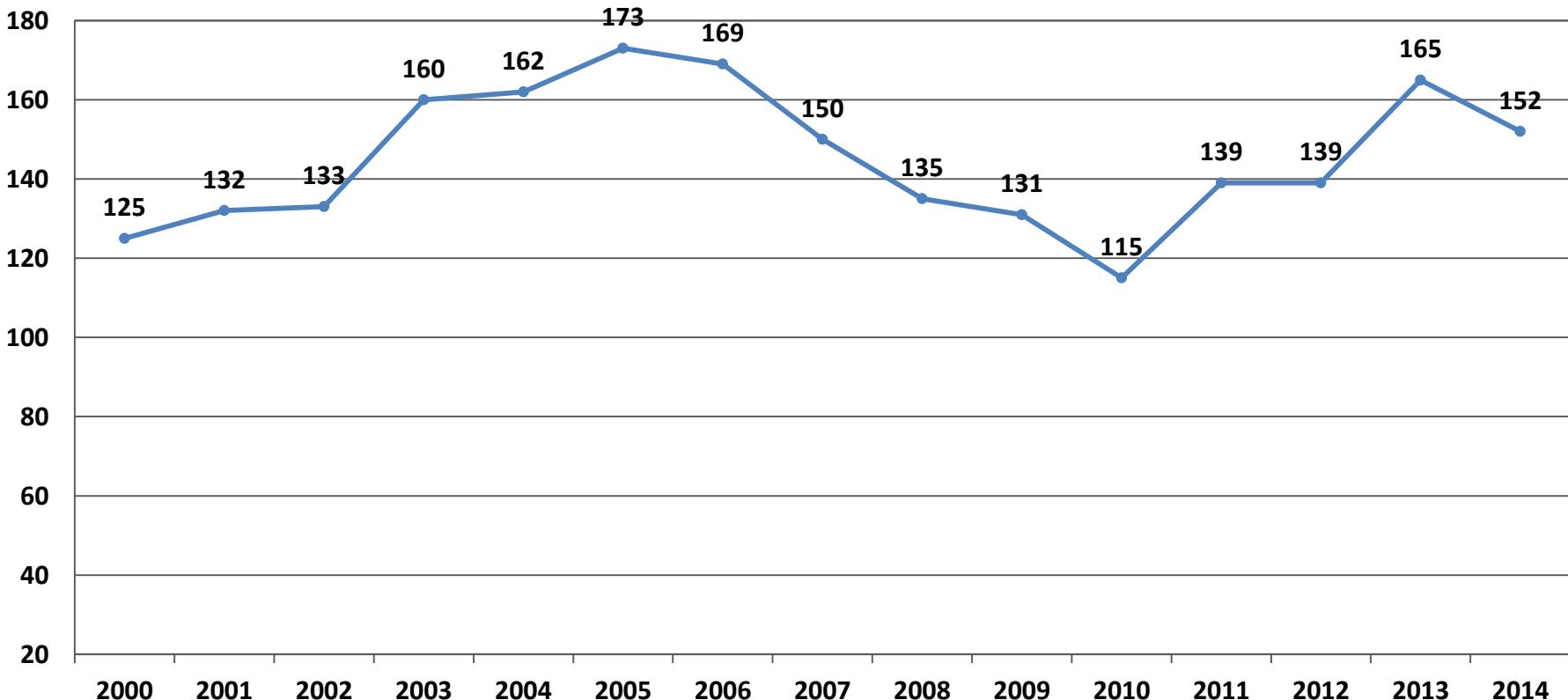
# Overall Enrollment



# Total Enrollment and % Change Since 2010 for Grades 9-12



# Arlington Historical Enrollment



# Arlington Estimated Assessment

FY	Total FTE* Students	Assessment	Per Pupil HS Avg Cost	Per Pupil HS Avg Sped Cost	Transportation	Capital	Post Graduate	Middle School	Total Assessment
2016	152	\$ 3,342,221	\$ 22,892	\$ 22,892	\$ 235,758	\$ 412,234	\$ 20,250	\$ 0	\$ 4,010,463
2015	165	\$ 3,149,353	\$ 18,731	\$ 23,231	\$ 227,899	\$ 375,363	\$ 36,000	\$ 0	\$ 3,788,615
2014	138	\$ 2,598,432	\$ 19,059	\$ 23,559	\$ 248,290	\$ 451,213	\$ 39,000	\$ 0	\$ 3,336,935
2013	139	\$ 2,515,418	\$ 18,804	\$ 23,304	\$ 197,063	\$ 261,665	\$ 48,000	\$ 0	\$ 3,022,146
2012	115	\$ 1,926,910	\$ 17,347	\$ 21,847	\$ 149,401	\$ 344,771	\$ 58,500	\$ 0	\$ 2,479,582

# FY16 Revenue

- Ch. 70 estimated increase of \$10,275
- Transportation Reimb. increase of \$85,961
- Decrease In Prior Yr. non-resident tuition (\$547,645)
  - FY15 enrollment reduction
  - FY16 tuition rates to be reduced

# FY16 Estimated Revenue Plan

	FY2014 ACTUAL	FY2015 BUDGET	FY2016 PROPOSED	FY15-FY16 DIFFERENCE
Assessments	\$9,891,196	\$10,270,150	\$10,889,497	\$619,347
Chapter 70 Aid	\$2,150,902	\$2,166,677	\$2,176,952	\$10,275
Transportation Reimbursement	\$873,863	\$760,241	\$846,202	\$85,961
Prior Year Tuition	\$5,100,000	\$5,965,997	\$5,418,352	(\$547,645)
Current Year Tuition	\$600,000	\$382,000	\$400,000	\$18,000
Current Year Medicaid	\$28,323	\$0	\$0	\$0
Current Year Interest	\$5,765	\$0	\$0	\$0
E & D Budget Appropriation	\$100,000	\$100,000	\$100,000	\$0
<b>TOTAL</b>	<b><u>\$18,750,049</u></b>	<b><u>\$19,645,065</u></b>	<b><u>\$19,831,003</u></b>	<b><u>\$185,938</u></b>

# FY16 Proposed Budget By State Function Code

ACCOUNT CODE	ACCOUNT DESCRIPTION	FY2014 ACTUAL	FY2015 BUDGET	FY2016 PROPOSED	DIFFERENCE
1000	Administration	\$1,531,716	\$1,821,306	\$1,745,339	(\$75,967)
2000	Student Instructional Services	\$9,092,891	\$9,804,463	\$10,000,498	\$196,035
3000	Student Services	\$2,007,592	\$2,078,210	\$2,124,081	\$45,871
4000	Operation & Maintenance	\$1,844,858	\$1,835,044	\$1,833,095	(\$1,949)
5000	Insurance, Retirement, Leases	\$2,694,529	\$2,961,579	\$2,886,935	(\$74,644)
6000	Community Services	\$100,000	\$100,000	\$100,000	\$0
7000	Asset Acquisition & Improvement	\$772,731	\$550,985	\$590,973	\$39,988
8000	Debt Service	\$433,862	\$463,477	\$520,082	\$56,605
9000	Tuition Payments	\$61,523	\$30,000	\$30,000	\$0
	GENERAL FUND	<u>\$18,539,702</u>	<u>\$19,645,064</u>	<u>\$19,831,003</u>	<u>\$185,939</u>

# Capital Expenditures

PROJECT	SCOPE OF WORK	ESTIMATED COST
Building and Grounds Repairs/Improvements	Road Repairs to access road /Parking lots Building Repairs as Necessary	\$276,000
	<b>TOTAL - Building and Grounds Repairs/Improvements</b>	<b>\$276,000</b>
Building Maintenance	Rehab Fire Alarm Equipment Replacement 2 sets of interior doors Replace Bldg Emergency Generator Replace Flooring -3N50 Hallway	\$22,000 \$16,000 \$14,500 \$10,000
	<b>TOTAL - Building Maintenance</b>	<b>\$62,500</b>
Vehicles	15 Passenger Van (used) Trailer John Deere Tractor	\$20,970 \$7,000 \$39,503
	<b>TOTAL - Vehicles</b>	<b>\$67,473</b>
Stabilization Fund	Annual Funding - Stabilization Fund	\$100,000
	<b>TOTAL - Stabilization Fund</b>	<b>\$100,000</b>
	<b>TOTAL - Capital Repairs/Improvements</b>	<b>\$505,973</b>

Presented by:  
Edward A. Bouquillon, Ph.D.  
Superintendent-Director



# New Educational Program Plan

A REVOLUTION IN LEARNING

# Educational Program Plan

- Supports a Career Academy Model
  - Two Academies plus a “Shared” House
  - Greater Integration of Curriculum
  - Flexibility in Project-Based Learning
  - Flexibility in Scheduling
  - Common Planning Time
- 4 Year Transition to this Model has Begun
  - Closing Two Programs
  - Merging Two Programs
  - Adding Two New Programs

<b>Engineering, Construction, &amp; Trades Academy</b>	<b>Life Sciences &amp; Services Academy</b>	<b>Shared House</b>	
Electrical	Culinary Arts & Hospitality	Advanced Placement	Health & Safety
Advanced Manufacturing	Cosmetology & Barbering	Nursing Services	Entrepreneurship
Carpentry	Early Education & Care	Library	Financial Literacy
Automotive	Health Occupations	Special Education	Digital Literacy
Plumbing	Environmental Science	Physical Education	Reading Consultancy
Design & Visual Communications	Biotechnology	Humanities	Portfolios
Programming & Web Development	Horticulture	Guidance	Executive Function
Robotics Engineering Automation		Math	Co-Op
Multi-Media Engineering		Science	Project Based Learning
		English	Common Planning Time

# Advanced Manufacturing & Metal Fabrication in Practice



# Multi-Media Engineering

- Creative industries include:
  - Advertising and Marketing
  - Architecture
  - Visual Arts
  - Design
  - Film and Media
  - Music and Performance
  - Publishing



# Increasing Interest from Members

- Marked Shift in Parental Perception of CTE
  - Harvard Pathways to Prosperity Project
  - National Public Radio, Marketplace series.
  - Boston Globe, Boston Herald, etc.
- Strategic Plan Being Implemented to Attract and Retain
  - Minuteman Team of Teachers, Counselors & Administrators
  - Working with a National Expert who has a proven track record
- The District
  - Nearly 4,000 8<sup>th</sup> Grade Students.
  - < 4.0% of 8<sup>th</sup> grade applications = 112 freshman/year
  - 6.0% application rate = 240 (.7) = 168 freshman = 616
  - Increased Interest being seen as 300 8<sup>th</sup> graders Toured

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Superintendent-Director



# The Building Project

A REVOLUTION IN LEARNING

# Current Facility

- 1972: 305,808 Square Foot Building Construction with “Open Classroom” Design
- 2009: MSBA Feasibility Study Invitation
- 2014: MSBA Grants Minuteman a Final Extension to June 30, 2016
- 2015: Preliminary Project Cost Estimates Released

# MSBA Reimbursement

- Grandfathered **40%** Base Reimbursement
- Current **31%** Base MSBA Reimbursement

# Preliminary Cost Estimates

	Total Cost	District Share	Duration
Renovation	\$176.5 million	\$105.9 million	5 years
Renovation/Addition	\$175.3 million	\$105.2 million	4 years
New School w/ Demolition	\$144.9 million	\$86.9 million	2.75 years
Repair – w/ Partial Ed Plan	\$198.4 million	\$198.4 million	10 years
Repair – No Ed Plan	\$100.4 million	\$100.4 million	10 years

Note: Estimates for the MSBA-supported options are from Kaestle Boos Associates, Inc., project architect. Estimates for the two non-MSBA options were compiled by an 8-member subcommittee of the School Building Committee and were based on estimates from Daedalus. The latter were adjusted by the School Building Committee to include expected costs for engineering, design, bidding, and project oversight.

# What's It Going to Cost You?

	Total Cost to the District Towns	Projected Annual Cost to the Town of [NSERT]
<b>Option #1 – Renovation</b>	<b>\$105.9 million</b>	\$____
<b>Option #2 – Renovation/Addition</b>	<b>\$105.2 million</b>	\$____
<b>Option #3 – New School with Demolition of Existing Building</b>	<b>\$86.9 million</b>	\$____

Assumptions: School enrollment of 628. \_\_\_\_ maximum student enrollment of \_\_\_\_.

# Schedule

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- Today through April 1: Meet With Town Officials and Citizens; Feedback from Residents on Options
- May 2015: District School Committee Votes for a Preferred Option
- June 30, 2015: Regional Agreement Approved

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- July 2015: MSBA Names Preferred Option
- Spring 2016: Town Meeting Votes to Approve Project
- 2018: Construction Starts

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Superintendent-Director



# New State Regulations

A REVOLUTION IN LEARNING

# New State Regulations

- The Board of Elementary and Secondary Education has just adopted new vocational regulations (603 CMR 4.00). The new regs:
  - Allow vocational schools to add a “capital construction and renovation increment” to tuitions paid on behalf of non-resident students attending voc-tech schools.
  - Uphold rigorous standards for career and technical education program approvals
  - Require the release of 7<sup>th</sup> and 8<sup>th</sup> grade student names and addresses to vocational schools

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# The Regional Agreement

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# Regional Agreement

- Where Do We Stand?
- Intermunicipal Agreements
- Impact
- Discussion

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Superintendent-Director



# Thank You

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